



American Adoption Congress
Professional Liaison Job Description
Approved by Board of Directors on 3/9/2016

Prerequisites

The Professional Liaison shall be an AAC member in good standing and a member of the AAC Board of Directors. The Professional Liaison is appointed by the President, approved by the Board, and reports to the President

Qualifications

- College Degree and or experience working with professional organizations
- A commitment to the mission of AAC
- A history of active participation in and commitment to adoption reform
- Ability to network with professional organizations
- A willingness to provide the AAC with input on how best to address the needs of professionals to promote adoption best practices.
- E-mail access

Term of Service

The Professional Liaison is appointed by the President, approved by the Board, and serves at the pleasure of the President and in keeping with the AAC By-Laws. The Professional Liaison shall serve a 3-year term

Responsibilities

- Develop constructive and collaborative relationships with leaders and organizations in the broader adoption community, lay and professionals, such as NACAC, NASW, IAC, etc.
- Be the AAC "ambassador" to the professional social work community, promoting our purpose, goals, and conferences
- Explore the organizations representing international adoption, transracial adoption, special needs and open adoption, etc.
- Work to introduce the importance of the truth in adoption information to groups such as the American Academy of Pediatrics, The American Association of Juvenile Court Judges, The American Bar Association, etc. and investigate the possibility of presenting workshops at their conferences. Investigate the cost of membership and/or the advantage of reciprocal memberships with these organizations
- Maintain list of contacts within the above organizations and make them available to committees and Board members for carrying out the business of the AAC.



American Adoption Congress
Professional Liaison Job Description
Approved by Board of Directors on 3/9/2016

Make contact with other organizations to make them aware of the dates of the AAC Regional and National conferences with the request that they include this in their newsletters and then invite them to submit workshop proposals for these conferences

- Keep Board members and the membership advised of other conferences and their calls for workshop proposals, conference dates and locations; coordinate this with the DECREE and Beacon Editors, and the webmaster.
- Plan with the Board to develop a list of "qualifications" for organizations we are considering developing associations with and to review outside organization's policies in relationship to the mission of the AAC
- Provide input to the Decree editor or committee on topics of interest to professionals and potential authors and sources of information