

Prerequisites

- Must be:
 - A declared U.S. citizen as of January 13, 1941, or
 - A U.S. citizen by birth after January 13, 1941
- Be a member of AAC in good standing
- Maintain a commitment to the AAC Mission and Goals
- Ability to act as liaison between members from Puerto Rico and the AAC organization
- Show a willingness / ability to:
 - Network with other Puerto Rico organizations
 - Participate in and show a commitment to any adoption reform in Puerto Rico
 - Understand issues and challenges within all adoption reform within Puerto Rico
 - Provide the AAC organization on how to best address the needs of Puerto Rico members to promote the best adoption practices
 - Organize events and people
 - Work well with others
 - Understand coalition building
- Ability to maintain confidentiality
- Willing to sign off on the American Adoption Congress Code of Ethics, Corrective Action Policy, Conflict of Interest Policy and all other documents within the Board Member Policies and Procedures Handbook
- Will make every effort to attend the annual AAC International Conference
- Have E-Mail access

Term of Service

The Puerto Rico Liaison is appointed by the President, and is approved by the Board, and serves at the pleasure of the AAC Board of Directors. The term of service is 3-years.

Responsibilities

- Be the AAC "ambassador" to the Puerto Rico adoption community, by promoting the AAC's purpose, goals, and conferences.
- Keep AAC Board of Directors and AAC Legislative Chair informed of any reform activities within Puerto Rico, and the state of adoption practices within the country.
- Work to build and maintain relationships with major Puerto Rico adoption organizations such as NACAC, and any others which come to the forefront.
- Be responsible for training and assisting representatives of the Commonwealth of Puerto Rico and addressing any questions or concerns.
- Ensure the Puerto Rico section of the AAC website is kept current through the AAC webmaster.

- Puerto Rico Liaison shall submit a year-end report for their region which includes reports from any representatives from the Commonwealth of Puerto Rico and an overview of their region's activities for the year. The report should be complete for submission to the Board of Directors prior to the annual Board meeting.
- Provide input to the AAC newsletter committee on topics of interest to Puerto Rico members and of Puerto Rico topics (recently published books, adoption reform, etc.) of interest to the larger membership.
- Complete other duties as assigned by the AAC President and Board of Directors.